



Risk Assessment Policy

Tarner Community Project aims to provide safe and stimulating experiences for all young people who attend our projects.

We therefore must assess all the areas we use and all activities we provide to examine the potential risks and hazards.

Being based in a public park raises other considerations that we must be aware of and be extra vigilant about at all times.

Risk assessments will be reviewed annually or when there has been a change, for example if a child with specific needs attends.

The two main circumstances where risk assessments must be carried out are:

1. The Environment

- It is a legal requirement to assess and check the environment on a regular basis.
- This check will be carried out by staff at Tarner. If you are supervising a specific area/activity, it is your responsibility to carry out a risk assessment relating to that activity.
- Where possible involve the young people in assessing risks and take into consideration factors such as their development, understanding and mobility.
- Staff will examine how risk can be minimised or removed.
- Staff are responsible for explaining risks and how they are managed to others, such as volunteers, part time staff and agency workers.
- As we are based in a public park it is our responsibility to check areas of the park we are using before each session. There is also a book kept in the kitchen to report faults and hazards that need addressing. This is checked by the Office Manager.
- Please check fencing and gates, playground surfaces, play equipment e.g. protruding bolts and the landscape e.g. Poisonous plants.

2 .Outings – any occasion you leave the premises where you provide youth sessions with at least one child/ young person being cared for.

Ofsted Number: EY471335.

Registered Charity Number: 1152321.

Registered Office: 6 Tilbury Place, Brighton, East Sussex, BN2 0GY

Principal Address: Tarner Park, Sussex Street, Brighton, East Sussex, BN2 9QN



- It is a legal requirement to carry out risk assessments for outings.
- This assessment should include the ratios of adults to children/ young people.
- A regular trip to the local park or shop needs a risk assessment before you go on it for the first time. Please consider arrangements for first aid and children's contact details. Ensure you take a black bag containing first aid and a work mobile with the relevant numbers on it.
- Please consider what type of outing it is and what activities it will involve.
- Please take into consideration the ages and abilities of the children/ young people we take on outings and how differences in children may change any associated risks.
- Please consider the time of day of the outing, for example, traffic in rush hour or how busy a planned trip out may be, such as bowling.

Recording Risk assessments

It is good practice to record a first risk assessment.

Annual risk assessments will be carried out on the main areas of the building and the park. These will be written down so we can review and update them.

Risk assessments will be filed as generic assessments, outing specific or purely blank forms.

Reviewed and updated; October 2019

Date of next review; October 2020

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